



Return To: Village of Bellwood Mayor's Office  
3200 Washington Boulevard  
Bellwood, IL 60104

**Block Party Application**

Date application submitted: \_\_\_\_\_ Date of street

closure: \_\_\_\_\_

Alternate (rain) date: \_\_\_\_\_

Hours of block party: From \_\_\_\_\_ To \_\_\_\_\_

**Name of street to be closed off:** \_\_\_\_\_

Between physical limits of: \_\_\_\_\_ and \_\_\_\_\_  
(SHALL NOT OCCUPY MORE THAN SIX HUNDRED (600) LINEAR FEET)

**Event Sponsor (Homeowner's representation -at least 18years old)**

**Name:** \_\_\_\_\_ **Tel. No.** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Will Amplifier be used** (circle one): **Yes** or **No**

**Affidavit of Sponsor:**

I \_\_\_\_\_ attach hereto a list of signatures of adults representing all household residents neighboring the subject street section.

I specially agree to be responsible for accepting delivery of barricades to my residence, for the placement of barricades upon the public right of way in accordance with Village instructions, and for return of barricades to my residence for Village pick up.

The sponsor will be responsible for any costs incurred by the Village for establishing detours, assigning police officers for traffic direction, and clean up or repair costs of public right of way used or damaged by block party or gathering. The security deposit is not a limitation upon the amounts of such costs, for which the sponsor may be liable. The sponsor shall be required to sign a statement accepting responsibility at the time a permit is issued.



## **Block Party Information**

### **102.001: PERMIT REQUIRED:**

It shall be unlawful to conduct or attend a block party or any other social gathering of persons which disrupts or blocks pedestrian or vehicular traffic on any public right of way unless a permit has been issued for such block party or gathering in accordance with this chapter.

### **102.002: APPLICATION AND FEE:**

Any person desirous of securing the permit required by section 102.001 of this chapter shall file an application therefore with the Village clerk upon a form provided by the Village setting forth the following information:

1. Proposed date of event and alternate date in case of rain.
2. Location of right of way to be affected by proposed event.
3. Hours during which event is proposed to be held.
4. Name, address and telephone number of person over the age of eighteen (18) years to be designated as sponsor or proposed event planner.
5. Whether or not an amplifier will be used.
6. Signatures of one adult resident from seventy five percent (75) of the households whose residences about that portion of the public right of way to be affected by the proposed event.

Applications shall be submitted, along with a nonrefundable review fee of five dollars (\$5.00) and a refundable security deposit of fifty dollars (\$50.00) not less than fourteen (14) days prior to the proposed date of the event to the Village Clerk to ensure compliance with the regulations of this chapter.

### **102.003: REVIEW OF APPLICATION; ISSUANCE OF PERMIT:**

Application shall be reviewed by the police department, fire department and the department of public works and the reports from said departments shall be forwarded to the Village clerk for review and determination of whether such a permit shall be issued. If the application complies with the provisions of this chapter, the Village Clerk shall issue the required permit unless:

1. The proposed block party or gathering is to be located on any public right of way other than a "local street" defined as a street under the exclusive jurisdiction of the Village; or
2. One of the Village departments reviewing the application has reported that the effect of the proposed block party or gathering will endanger the public health, welfare and safety or will unduly interfere with the flow of traffic.

#### **102.004: RESTRICTIONS AND EXEMPTIONS:**

Any permit issued pursuant to this chapter shall be subject to the following restrictions and exemptions:

1. No block party or gathering shall extend for a period of more than 8 hours, and in no event beyond eight o'clock p.m., (8:00 p.m.), upon any portions of the public right of way and the sponsor shall be responsible for removal of the barricades from the right of way no later than 8:30 p.m. upon forfeiture of the security deposit.
2. Although the sponsor may erect barricades at the ends of the block during the block party, the sponsor shall be responsible, upon forfeiture of the security deposit, to ensure that reasonable and safe access over the public right of way is available for any person residing in a property abutting the street on which the block party is occurring that requires the use of the public right of way for either pedestrian or vehicular purposes.
3. That portion of the public right of way to be used by the block party or gathering shall be closed to non-residential vehicular traffic by an appropriate number of barricades. The sponsor of the block party or gathering shall be required to sign a statement of responsibility for such barricades. Barricades will be delivered and picked up from the sponsor's residence by the Village. The sponsor shall be responsible for placing the barricades upon the public right of way in accordance with this chapter. In the event the barricades are not available for pick up by the Village at the sponsor's residence at 10:00 p.m. or later, the security deposit shall be forfeited to the Village.
4. No block party or gathering shall occupy more than six hundred (600) linear feet of any public right of way.
5. No alcoholic liquor shall be sold at any block party or gathering.
6. The sponsor shall be responsible for the removal of all litter, refuse or property deposited in the public right of way as a result of the block party or gathering at the end of such block party or gathering.
7. No person attending any block party or gathering in the public right of way shall make any loud noise or disturbance which will create nuisance for persons not attending the block party or gathering.
8. The sponsor will be responsible for any costs incurred by the Village for establishing detours, assigning police officers for traffic direction, clean up or repair of public right of way used or damaged by block party or gathering. The security deposit is not a limitation upon the amount of such costs, for which the sponsor may be liable. The sponsor shall be required to sign a statement accepting such responsibility at the time a permit is issued.
9. No person shall maintain or operate any loudspeaker or amplifier connected with any radio, microphone or other device by which sounds are magnified and made heard over any public street or public place in the Village in violation of the Village code or the noise regulations of the Illinois Environmental Protection Agency.