

**VILLAGE OF BELLWOOD
COMMITTEE OF THE WHOLE MEETING MINUTES
December 13, 2021**

The Village of Bellwood conducted a Committee of the Whole meeting on Monday, December 13, 2021, at 3:30p.m. in the Village Board Room at 3200 Washington Boulevard, Bellwood, IL. 60104-1984.

Call to Order

The Committee of the Whole meeting of the Board of Trustees of the Village of Bellwood was called to order by Mayor Harvey at 3:30 p.m. on Monday, December 13, 2021.

Roll Call

Those in attendance were Mayor Harvey, Clerk Janel Moreland, Trustees Ciavattone, Boston, Holman, Robinson, Delgado, Nightengale, Willie Norfleet (Finance), Attorney Michael Castaldo.

1. Pledge of Allegiance
2. Approve Minutes of last Committee of a Whole Meeting
3. Approve Agenda for Committee of a Whole Meeting
4. Trustee Committee Reports
 - a. Public Works – Trustee Ciavattone, Chairman; Trustee Delgado, Member
 - b. Community Development – Trustee Boston, Chairman; Trustee Robinson, Member
 - c. Quality of Life - Trustee Holman, Chairman; Trustee Boston, Member
 - d. Administration – Trustee Robinson, Chairman; Trustee Ciavattone
 - e. Public Safety – Trustee Delgado, Chairman; Trustee Nightengale, Member
 - f. Finance – Trustee Nightengale, Chairman; Trustee Holman, Member
 - g. Ad Hoc Committees – Traffic Safety
5. Department Head Reports
 - a. Economic Development
 - i. Capital Project
 - ii. Developmental Projects
 - b. Finance Director/Comptroller
 - i. Utility Collection Billing and collection Status
 - ii. Payments of Bills
 - iii. Review of Revenue and Investments
 - iv. Inventory
 - v. Bidding
 - c. Police Department – Police Chief
 - d. Fire Department – Fire Chief
 - e. Director of Public Works
 - i. Street Department
 - ii. Water Department
 - f. Village Engineer
 - g. Building Commissioner
 - h. Director of Human Resources
 - i. Village Attorney/Corporation Counsel
 - i. Litigation (item to be reported on in executive session if required)
 - ii. Contract negotiations (item to be reported on in executive session if required), and
 - iii. Pending legal matters.
6. Clerk's Report – Per Mayor Harvey & Attorney Castaldo, removed from agenda
7. Mayor's Report
8. New Business – Discussion/Agenda Items for upcoming board meeting
9. Unfinished Business
10. Public Comment
11. Adjournment

Mayor Harvey requested a motion to approve the agenda for the December 13, 2021, COW meeting. Trustee Holman made a motion and Trustee Boston seconded to accept the agenda of the last regular COW meeting.

The result of the roll call vote is as follows:

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Mayor Harvey requested a motion to approve the minutes of the November 8, 2021, regular COW meeting. Trustee Ciavattoni made a motion and Trustee Nightengale seconded to accept the minutes of the last regular COW meeting.

The result of the roll call vote is as follows:

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Committee Reports

Trustee Ciavattoni: regular report

Trustee Boston: regular report

Trustee Holman: regular report

Trustee Robinson: regular report

Trustee Delgado: regular report

Trustee Nightengale: regular report

Ad Hoc: no report

Department Head Reports

Economic Development

Peter Tsois reported the following:

- i. Recommending Items H & I be passed by the village board the incentives for future development are underway as we speak.
- ii. Recommending Item O be passed which is future development as well.
- iii. Quik Trip project is moving right along, we're waiting for ComEd and Nicor to "discondemn" their services so the buildings can be demo'd the five buildings that make up the five acres. After that Quik Trip will begin building and should be completed sometime in 2022 assuming the demolition moves forward this month.
- iv. The detention pond should be finish by August 2022 time that with the Taste of Bellwood for a ribbon cutting, which is going to be incredibly vital to this Village.
- v. The Duke building is scheduled to open by sometime in February.
- vi. In the process of talking to several other local and city developers that will be brought to the village board in 2022.

Finance Director/Comptroller

Willie Norfleet reported the following:

- i. Utility billing collection is on schedule. Collecting the same as pretty much before not in any particular difficulties at all.
- ii. As far as payment of bills, we do have resources to pay our bills.
- iii. Bond debt payment is approximately \$4.9 million have resources to make that payment. That's the largest part that's on our bills.
- iv. Review of revenue, is pretty much on target. Not looking at any particular areas with difficulties. We're having a pretty great year and I'm glad to report that.

Police Department

Chief Allen reported the following:

- i. We currently have two new officers in the Academy, two officers started Field Training Officer program and two officers resigned.
- ii. Doing about five background checks for full time police officers and we have a couple of slots for next year to put police officers in the academy.
- iii. Working on doing some interviewing for CSOs and Part Time Police Officers.
- iv. Attended a couple of parties. The Chamber Holiday Party on 12/9 and Norcomm our dispatch holiday party in Rosemont.
- v. Our shop with a cop was last weekend. The kids had a great time. We went to Walmart in Northlake. The staff gave us ten percent off. I can't wait to see the Drone video and pictures.

Fire Department

Chief Dombek reported the following:

- i. Mostly, I'm just happy I don't have to say make sure you shovel your hydrants.
- ii. The fire department does have one item on the agenda it's for the sale of a surplus vehicle, a 2007 Chevy Suburban.
- iii. I would like to remind everyone that this time of year if you're using a space heater make sure there's enough space around it and away from any combustible materials.

Director of Public Works

Marty Walker reported the following:

- i. Leak Detection for our water mains are being performed right now. Should be out for another week or so and we'll have the reports and address any leaks that are listed on the report.
- ii. The Yard Waste was supposed to end last Friday but there was a lot of yard waste still out there. We also had a storm and some trees fell, so we're going to extend it another week to Friday. Yard waste will officially end on the 17th.
- iii. Sweeping ended last Friday but there's a lot of garbage out there and we will continue to sweep until snow falls.

Village Engineer

No one was in attendance - there was no report.

Building Commissioner

Jim Stock reported the following:

- i. One item on the agenda for approval, Item N – 4501 Butterfield Road requested and received the recommendation from the zoning commission to install a new pole sign at their location for their tire company.

Director of Human Resources

Tonita LeShore reported the following:

- i. 2022 calendar is in production and is our largest calendar since 2004, about fifty businesses have placed ads.
- ii. The 2022 vehicle stickers are in production.
- iii. We will be getting a reimbursement for abandoned properties in the amount of \$75K for the abandoned properties that we had to demo or take care of, maintenance or cleaned up.

BOEM –

Mike Sabel reported the following:

- i. We participated on Saturday to help Marty move the donations and took care of a tree for them.

Village Clerk - The Village Clerk Report has been removed from the COW Agenda and the Clerk was not asked to report.

Mayor

Mayor Harvey reported the following:

- i. On December 10th we gave out holiday bags to our seniors at Senior Suites and Georgina Lane. We serviced nearly two hundred seniors. Also, thanks to Bishop Dortch of the Cathedral Church for their food donation. Bishop Porter and Pastor John Harrell of PLCCA also donated to help our seniors out. They will also be helping out on December 18th at our drive-up holiday basket giveaway.
- ii. December 11th we had our Christmas in Proviso Kick Off. The Governor was supposed to be here but there was a tornado the night before so the Lt. Governor came out. We gave out so much stuff for the needy families in our communities, toys, furniture, computers, barbecue grills, kitchen sets. We gave out lap tops for students going off to college. Christmas in the Wards was started by Larry Huggins. That was the kick off to December 23rd Christmas in Proviso. It will be held at Proviso West. We'll be there at like 9am until noon. We're up to eleven or twelve needy families in Bellwood, which equips to about forty-five kids. We went to Walmart today to get things for the kids. The parents gave us a list of what the kids wanted. We went this morning and shopped and shopped to a total of over \$8,000 in gifts. Mr. Huggins give every community \$2000. We talked to some business people and raised over \$10,000 to bring our total to \$12,500 of monies that we can share with our community.

- iii. Economic Development, economic development, economic development is going pretty good. Regina Greene opened Mama Roses a meat market which is on the 1000 block of 25th on the East side.
- iv. I was approached by two young entrepreneurs that is going to open a restaurant called Trinaj on the east side. Tomorrow, I was invited to do a sampling of their menu. They will serve breakfast, lunch and dinner. They will be taking a space in the mall.
- v. I was contacted by a man who was at the Taste who lives in California that is interested in opening a BBQ restaurant. Peter Tsiolis is working on that now.
- vi. Housing in the Village of Bellwood, we are building number 24-25 houses in Bellwood. Trying to figure out what to sell the two new homes on St. Charles Road for. We're talking to our people and they're thinking \$300K.

New Business

Attorney Castaldo reported the following:

All items on the Consent Agenda have been placed in Drop Box, please take a look at that, if you have any questions let us know.

Item A - Discussion 2021 Tax Levy – no increase in real estate taxes - Zero percent increase to the Village's portion of taxes 11 years in a row.

Item B - Discussion tax abatement – Annually we adopt the ordinance to abate in the Bond payments so there are sufficient funds to pay those bond issues.

Item C - Discussion 2022 meeting dates and times - Next year meeting dates and times, nothing has changed from last year.

Item D - Discussion 344 49th Avenue request for zoning relief.

Item E - Discussion settlement agreement opioid litigation, previously reported the village participated in the opioid litigation now working towards a settlement suing those companies declaring bankruptcy. There will be some monies coming to the village in that regard.

Item F - Discussion settlement agreement Scott Guliano – Ongoing matter resolve this matter for nuisance value. Moving forward to work with the village and the village will settle it for a nuisance value.

Item G - Discussion long term lease agreement with Image Media – Many years ago we approved a lease agreement for a billboard sign we denied that. They came back to us and found an alternate location.

Item H - Discussion Class 6b request 2601 W Grant Avenue – Peter Tsiolis talked about this.

Item I - Discussion Class 7a request 4013 Butterfield Road – Peter Tsiolis talked about this.

Item J - Discussion amendment to village code pertaining to water rates – Over the course of time the village has increased its water rates, as the city of Chicago has increased their water rates to us but for some reason this was never transposed to the village code and now it will be added to the village code. This will be done in January not this upcoming board meeting.

Item K - Discussion approval of memorandum of understanding with CMAP – Provides an agreement for engineering services to look at the prairie path for an overpass.

Item L - Discussion sale of personal property, fire department vehicle – The fire chief reported on this.

Item M - Discussion amendment to village code pertaining to property inspections – from the building department.

Item N - Discussion 4501 Butterfield Road request for zoning relief – Already talked about.

Item O - Discussion 540 25th Avenue request for zoning relief - Already talked about.

In Dropbox is the agreement for the village to relocate the water main on private property. Also, in Dropbox, is to eliminate the inter-fundamental. According to Willie Norfleet we can go with one, the General Fund portion. (Attorney)We're gonna make some changes. There were some inter-fundamental counter practices that happens. We did it back in 2011/2012, where we forgave those loans.

Unfinished Business

None.

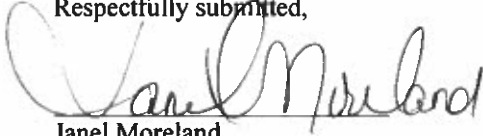
Public Comment

Madeline MaGee – The restaurant that's opening up on 25th Avenue is that going to be in the Washington Mall? Do you know when they're going to open? **Mayor** – Yes, in the mall. I don't know when they're going to open, that's up to them. They signed a lease and I'm going to their restaurant tasting tomorrow but they're on the fast track and eager to open.

Adjournment

Mayor Harvey requested a motion to adjourn the Committee of The Whole. Motion made by Trustee Ciavattone seconded by Trustee Holman to adjourn the meeting. Upon a voice vote, the motion carried unanimously. After the meeting was adjourned the mayor asked the Trustees to stop by his office individually. It has to be fast because the mayor has a 4:30pm meeting. Mayor Harvey declared the meeting adjourned, with no further business to come before this Board, this meeting stands adjourned at 3:57p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Janel Moreland".

Janel Moreland
Village Clerk