

**VILLAGE OF BELLWOOD
COMMITTEE OF THE WHOLE MEETING MINUTES
November 14, 2022**

The Village of Bellwood conducted a Committee of the Whole meeting on Monday, November 14, 2022, at 3:30p.m. in the Village Board Room at 3200 Washington Boulevard, Bellwood, IL. 60104-1984.

Call to Order

The Committee of the Whole meeting of the Board of Trustees of the Village of Bellwood was called to order by Mayor Harvey at 3:30 p.m. on Monday, November 14, 2022.

Roll Call

Those in attendance were Mayor Harvey, Village Clerk Janel Moreland, Trustees Ciavattone, Boston (present but in restroom), Holman, Robinson, Delgado, Nightengale, Willie Norfleet (Finance), Peter Tsiolis (Economic Development), Attorney Michael Castaldo.

1. Pledge of Allegiance
2. Approve Minutes of last Committee of a Whole Meeting
3. Approve Agenda for Committee of a Whole Meeting
4. Trustee Committee Reports
 - a. Public Works – Trustee Ciavattone, Chairman; Trustee Delgado, Member
 - b. Community Development – Trustee Boston, Chairman; Trustee Robinson, Member
 - c. Quality of Life - Trustee Holman, Chairman; Trustee Boston, Member
 - d. Administration – Trustee Robinson, Chairman; Trustee Ciavattone
 - e. Public Safety – Trustee Delgado, Chairman; Trustee Nightengale, Member
 - f. Finance – Trustee Nightengale, Chairman; Trustee Holman, Member
 - g. Ad Hoc Committees – Traffic Safety
5. Department Head Reports
 - a. Economic Development
 - i. Capital Project
 - ii. Developmental Projects
 - b. Finance Director/Comptroller
 - i. Utility Collection Billing and collection Status
 - ii. Payments of Bills
 - iii. Review of Revenue and Investments
 - iv. Inventory
 - v. Bidding
 - c. Police Department – Police Chief
 - d. Fire Department – Fire Chief
 - e. Director of Public Works
 - i. Street Department
 - ii. Water Department
 - f. Village Engineer
 - g. Building Commissioner
 - h. Director of Human Resources
 - i. Village Attorney/Corporation Counsel
 - i. Litigation (item to be reported on in executive session if required)
 - ii. Contract negotiations (item to be reported on in executive session if required), and
 - iii. Pending legal matters.
6. Clerk’s Report – Per Mayor Harvey & Attorney Castaldo, removed from agenda
7. Mayor’s Report
8. New Business – Discussion/Agenda Items for upcoming board meeting
9. Unfinished Business
10. Public Comment
11. Adjournment

Mayor Harvey requested a motion to approve the agenda for the November 14, 2022, COW meeting. Trustee Nightengale made a motion and Trustee Delgado seconded to accept the agenda of the regular COW meeting.

The result of the roll call vote is as follows:

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Mayor Harvey requested a motion to approve the minutes of the September 19, 2022, COW meeting. Trustee Ciavattone made a motion and Trustee Holman seconded to accept the minutes of the last regular COW meeting.

The result of the roll call vote is as follows:

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Committee Reports

Trustee Ciavattone: regular report

Trustee Boston: regular report

Trustee Holman: regular report

Trustee Robinson: regular report

Trustee Delgado: regular report

Trustee Nightengale: regular report

Ad Hoc: No report

Presentation:

Michael Lesia of Alliant Insurance Services reported on the Village's Property and Casualty Insurance Renewal

Anthony Servini Partner in charge of Government at Sikich, reported on the Village's audit. He highlighted some results of the December 31, 2021, audit. There are a total of 14 reports. Annual Comprehensive Financial Report, TIF Compliance Examinations Opinions of all of Village's active TIFs as well as Board Communications Report and the Annual Comptroller Report required by statute.

Department Head Reports

Economic Development

Peter Tsois reported the following:

- i. We are continuing developments on St. Charles Road for resolve of the street for the downtown area.
- ii. Continuing the single-family home initiative. Have been identifying some homes and that will be next in line the beginning of 2025. Working with West Central Municipal that will create a new task incentive for construction and tax break in new construction homes. Should be seeing this some time in 2023 created by and driven by the Village of Bellwood.
- iii. We are going to be recommending the continuation of 6b for Cozzi O'Brien negotiation.

Finance Director/Comptroller

Willie Norfleet reported the following:

- i. Financial report for the billing. We are stable but there is slight increase in the billing because of delinquencies.
- ii. Collections are still up. Balancing ourselves have been very consistent the last several months.
- iii. Bill paying, we have adequate cash flow to pay all our bills.
- iv. Revenues – Are coming in more than our expenditures. Even though we have not received our tax billing for the second period, we're still doing fine with cash flow and hopefully in January/February we'll start getting revenue. We're in a good position to carry on.
- v. Our investments are in money markets earning added interest.

Police Department

Chief Allen reported the following:

- i. We have eight new officers on the street, three of them are solo and five are with FTOs doing very well.
- ii. Currently doing background checks. We have a power test coming up at the end of the year.
- iii. We have forty-one officers and budgeted for forty-two.
- iv. Participated in the Veterans Day Parade in Hillside on November 5th.

Fire Department

Chief Dombek reported the following:

- i. One item on the agenda Item E – entering into an intergovernmental agreement. This is an update of an agreement we've had for years with MABAS. It's a statewide organization that we share with neighboring towns.

Director of Public Works

Mary Walker reported the following:

- i. West end of town 53rd – Mannheim Road, we will be doing some deep sewer cleaning and televising the water and sewer in that area. Will begin the first or second week in December and completed by January 31st. Will come into work Monday-Friday, 7am-3:30pm. They will issue notification to the residents 24-48 hours before they start working on their block.
- ii. Cook County Department of Transportation has a heavy donation pilot program, where they'll be donating heavy equipment to the public works department in the suburban cook county. We hope to be a recipient of some of that heavy equipment.
- iii. Start Phase IIII of the street resurfacing program.

Village Engineer

Chuck Hodges reported the following:

- i. One item that we're requesting to appear on the board agenda for this month. Engineering Agreement for Design and Construction of Engineering Services for Village's 2022 Program Year Community Development Block Grant Program. Village was a recipient of grant funds in the amount of \$385,000. Which will go toward improving 24th Avenue from Madison to Washington Blvd.
- ii. Active projects we have the final leg of the St. Charles Road improvement project, which is the far east section from ISB railroad east to 30th Avenue east village limits. Bellwood improvements are wrapping up with a completion date of November 30th. Final Phase of construction, we anticipate that will take place during the week of 21st of November.
- iii. Alley reconstruction project located north south alley located 28th avenue and north of Oak Street. Construction has already started on that improvement and anticipate wrap up around November 30th.
- iv. We will be kicking off with the village's 2022 pavement patching project for all sections of asphalt paving that was damaged during repair of utilities.

Building Commissioner

Jim Stock reported the following:

- i. Senior Building moving right along on schedule. They're beginning work on the 3rd floor of the building. Hope to be working on exterior in March/April. Shortly after they get the roof on the framing inside, electrical and plumbing.
- ii. Quik Trip will have the roof on the building this week or next week and will start the build out on the inside. They're on schedule also.
- iii. Planning Commission approve the recommended approval of the Dunkin Donuts in Bellwood at 1045 25th Avenue.

Director of Human Resources

Tonita LeShore had nothing to report.

- i. We have been conducting interviews for various positions open in the village.
- ii. Calendar ad submitted. There are 10 additional ads, which will be 50-60 ads for 2023 calendar.
- iii. Sponsor with Broadview for Aging in the Community 2nd workshop. We have invited seniors to come out and give their feedback on transportation, housing, health issues, and everyday life. The workshop will be tomorrow November 15th at Local 63 at 2523 Lexington, Broadview, IL. 60155. We will provide transportation to the seniors for the event.
- iv. Today, we started registration for the Christmas basket giveaway on December 10th. The deadline for the registration is Friday.
- v. Breakfast with Santa of Saturday, December 17th at 8:30am at the Steel Metal Workers Union in Hillside. They can purchase tickets from Taushonia in the mayor's office.

Homeland Security

Mike Sabel reported the following:

- i. The Antenna project is finished and working.
- ii. On November 5th we also participated in the Hillside Veteran's Parade.
- iii. November 6th, we had 25th Avenue shut down from noon-6pm for a water main break in Melrose Park.

Village Clerk - The Village Clerk Report has been removed from the COW Agenda and the Clerk was not asked to report.

Mayor

Mayor Harvey reported the following:

- i. On December 17th there will be a lot of events going on that day with other villages. Our annual Christmas in Proviso. We are partnering with township villages, PLCCA, Senator Lightford Office. The event will be held at Proviso West High School. District 88 will be having the Christmas toy drive on December 17th. Our Annual Breakfast with Santa on December 17th. Thirteenth Positive will be doing their event at Proviso East. Broadview will be doing their annual Christmas Parade.
- ii. I'd like to thank Marty Walker and the board for also allowing to get the pavement project job done. Thanks Mr. Hodges and Engineers for helping out with these projects.

New Business

Attorney Castaldo reported the following:

Several items that are going to appear at 5pm at the Special Board Meeting Agenda.

- i. Item B comes from finance department – Move some fund balances as part of the audits that was identify. It was recommended by the auditors to move certain fund balances and balance out the journal. We have a strong healthy general fund which provides the opportunities to eliminate these other fund balances.
- ii. From Public Works Department there's a vehicle they want to dispose of that's inoperable and we need approval from the board to dispose of the vehicle.
- iii. There is a workers compensation claim. It's in Dropbox for your review. Authorizes the settlement of that claim.
- iv. Also from the Public Works Department, Mannheim Road Illumination – to put in the illuminated signs. That's a project that's been 6 years to get approval from IDOT.
- v. No resolution with the Firefighters' collective bargaining agreement. We're hopeful for December.
- vi. We did work through publication for truth and taxation from the village's portion of taxes, happy to announce once again zero percent increase. **Willie**, we have the portion from the public library and that is a 25% increase because they fall under the village, they actually don't have a levy but combining the village and library will be about 2-3% increase truth and taxation. That will be the 21st of December. **Attorney Castaldo**, that is the library board, the village board is zero.

Unfinished Business

None.

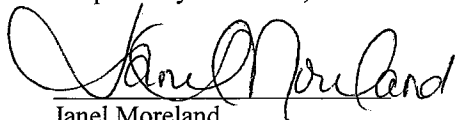
Public Comment

None.

Adjournment

Mayor Harvey requested a motion to adjourn the Committee of The Whole. Motion made by Trustee Ciavattone seconded by Trustee Boston to adjourn the meeting. Upon a voice vote, the motion carried unanimously. Mayor Harvey declared the meeting adjourned, with no further business to come before this Board, this meeting stands adjourned at 4:09p.m.

Respectfully submitted,



Janel Moreland
Village Clerk