

**VILLAGE OF BELLWOOD
COMMITTEE OF THE WHOLE MEETING MINUTES
August 8, 2022**

The Village of Bellwood conducted a Committee of the Whole meeting on Monday, August 8, 2022, at 3:30p.m. in the Village Board Room at 3200 Washington Boulevard, Bellwood, IL. 60104-1984.

Call to Order

The Committee of the Whole meeting of the Board of Trustees of the Village of Bellwood was called to order by Mayor Harvey at 3:30 p.m. on Monday, August 8, 2022.

Roll Call

Those in attendance were Mayor Harvey, Village Clerk Janel Moreland, Trustees Ciavattone, Boston, Holman (arrived at 3:31pm), Robinson, Delgado, Nightengale, Willie Norfleet (Finance), Peter Tsiolis (Economic Development), Attorney Michael Castaldo.

1. Pledge of Allegiance
2. Approve Minutes of last Committee of a Whole Meeting
3. Approve Agenda for Committee of a Whole Meeting
4. Trustee Committee Reports
 - a. Public Works – Trustee Ciavattone, Chairman; Trustee Delgado, Member
 - b. Community Development – Trustee Boston, Chairman; Trustee Robinson, Member
 - c. Quality of Life - Trustee Holman, Chairman; Trustee Boston, Member
 - d. Administration – Trustee Robinson, Chairman; Trustee Ciavattone
 - e. Public Safety – Trustee Delgado, Chairman; Trustee Nightengale, Member
 - f. Finance – Trustee Nightengale, Chairman; Trustee Holman, Member
 - g. Ad Hoc Committees – Traffic Safety
5. Department Head Reports
 - a. Economic Development
 - i. Capital Project
 - ii. Developmental Projects
 - b. Finance Director/Comptroller
 - i. Utility Collection Billing and collection Status
 - ii. Payments of Bills
 - iii. Review of Revenue and Investments
 - iv. Inventory
 - v. Bidding
 - c. Police Department – Police Chief
 - d. Fire Department – Fire Chief
 - e. Director of Public Works
 - i. Street Department
 - ii. Water Department
 - f. Village Engineer
 - g. Building Commissioner
 - h. Director of Human Resources
 - i. Village Attorney/Corporation Counsel
 - i. Litigation (item to be reported on in executive session if required)
 - ii. Contract negotiations (item to be reported on in executive session if required), and
 - iii. Pending legal matters.
6. Clerk’s Report – Per Mayor Harvey & Attorney Castaldo, removed from agenda
7. Mayor’s Report
8. New Business – Discussion/Agenda Items for upcoming board meeting
9. Unfinished Business
10. Public Comment
11. Adjournment

Mayor Harvey requested a motion to approve the agenda for the August 8, 2022, COW meeting. Trustee Nightengale made a motion and Trustee Boston seconded to accept the agenda of the last regular COW meeting.

The result of the roll call vote is as follows:

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Mayor Harvey requested a motion to approve the minutes of the July 11, 2022, COW meeting. Trustee Robinson made a motion and Trustee Delgado seconded to accept the minutes of the last regular COW meeting.

The result of the roll call vote is as follows:

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Committee Reports

Trustee Ciavattone: regular report

Trustee Boston: regular report

Trustee Holman: regular report

Trustee Robinson: regular report

Trustee Delgado: regular report

Trustee Nightengale: regular report

Ad Hoc: no report

Department Head Reports

Economic Development

Peter Tsois reported the following:

- i. Detention Pond on Washington Blvd is nearing completion. The sidewalk path is in the light for the trees and pedestrians are in, the fence is in and I'm looking into the bench.
- ii. The senior development building moving along.
- iii. Working on the redevelopment of St. Charles Road. In the early phases and making progress. I will bring this to your attention at that time. Cosmopolitan coming soon.
- iv. Other properties on 25th Avenue that are under contract for future development. We will bring those to everybody's attention as we get closer.

Finance Director/Comptroller

Willie Norfleet reported the following:

- i. My report is kind of simple. Doesn't have any real negative impacts at all. Utility billing is going very well, should have the bills out this week. Very consistent month by month compared to last year this time.
- ii. Collection status is up, however, delinquency is slightly higher. More people are paying their bills compared to last year but the sixty & ninety days, we have a higher delinquency.
- iii. Bill paying, we have adequate revenue. Paid all our bills. Doing very well in that department. We're not running out of cash or anything like that.
- iv. Revenues – We are ahead of last year this same time, and we have more money tucked away for investments, which is primarily money markets. We're doing very well to assume that we are not able to get a bridge for our revenues. For those that are short we have adequate cash flow to take us four months out.

Police Department

Chief Allen reported the following:

- i. Currently have five officers in the academy. Two in the Triton and Three in Chicago. The two in Triton are scheduled to graduate on August 18, 2022. All five will be at the Taste of Bellwood.
- ii. Interviewing for a New Records Clerk Position tomorrow. The two interns last day was last Friday. They did a phenomenal job.
- iii. Prepared for the Taste of Bellwood. In a good position to have a phenomenal year this year.

Fire Department

Chief Dombek reported the following:

- i. In the last quarter of 2022, we will be holding competitive examinations for position of fire fighter. We have an active recruitment campaign trying to attract as many in the community as possible. Follow on Facebook or Instagram at Bellwood Fire Recruitment. Holding informational sessions ahead of the testing process. The next informational session has not been settled on just yet.

Director of Public Works

Mary Walker reported the following:

- i. The street resurfacing program phase one began last Friday and Saturday. Grinded St. Charles Road and will grind Warren Avenue starting tomorrow. Streets will be paved by the end of the week.
- ii. Water Main Line Project - Frederick is back in service. Starting tomorrow to reconnect services back to the homeowners. Bohland is ready to be chlorinated, afterwards they'll reconnect on Bohland.

Village Engineer

Chuck Hodges reported the following:

- i. Items to appear on the agenda are Approval of a Local Public Agency Engineering Services Agreement with Hancock Engineering for furnishing Design and Construction Engineering Services on the Eastern Avenue Street Improvements Project.
- ii. Approval of the Joint Funding Agreement for State-Let Construction Work. Both are requirements by the State of Illinois.
- iii. Active Projects: Parkway Bioretention. Working on Planters and install rip rap for each unit. 2022 Sidewalk replacement project began saw cutting the various locations in preparation for removal.
- iv. Statement of Compliance for Village's MS4 Storm Water Management Program. Chuck reviewed the Stormwater Management Program Plan Presentation (see attached).

Building Commissioner

Jim Stock reported the following:

- i. Senior building footing and foundation is being completed this week. Will soon be waterproofing the foundation. Then start doing the interior sewer water and electric underground installations. Doing very good and moving very fast.
- ii. Quik Trip has a lot of stuff going on. All the tanks are in and backfilled up to the top of the tanks and caps are on. Storm trap is filled and covers from west end to east end of the property, it's very large. Excavated and poured the footings for the canopies.

Director of Human Resources

Tonita LeShore reported the following:

- i. Complete the summer youth and internship program. We had forty-four students/participants that was hired this year.

Homeland Security

Mike Sabel absent due to father's death. No report was given.

Village Clerk - The Village Clerk Report has been removed from the COW Agenda and the Clerk was not asked to report.

Mayor

Mayor Harvey reported the following:

- i. Mike Sabel's father passed away. He was a resident of Bellwood and work for the Emergency Department as well.
- ii. Police, Fire, Public Works Department celebrated Ms. Hanna's birthday on August 2, 2022. She lives in the 1100 block of 23rd and turned 100 years young. I went to her birthday event three- four days before that. She's very active and has six kids.
- iii. I went to Proviso West first Alumni picnic Saturday.
- iv. July 30th, William Serpient owns a skateboard company at 3100 Mannheim did a free skateboard presentation. He supplied food and other things for the community. He also came to the neighborhood watch meeting.
- v. Taste of Bellwood this Friday, Saturday, Sunday. We have more vendors than we've ever had in our five years of putting on the Taste.
- vi. St. Charles Resurfacing project is underway. A refreshing sight to see St. Charles being worked on it's been a lot of years coming. We had three bidders on this project. The lowest was involved in a cement strike so they had to step away from the project. The next bidder couldn't do it either, so we wind up with the third lowest/responsible bidder. Doing St. Charles Road and Warren Ave.
- vii. FH Paschen, builder of the senior apartments put on a job fair last week to hire more people from the community to be on the job site of the senior apartments. Twenty or thirty participants came, and some got hired on the spot. One criterion for the job is you had to live within ten miles of the job site.

New Business

Attorney Castaldo reported the following:

On the committee of whole agenda are several items some will appear next Wednesday at the board meeting.

- i. The first three have already been reported on about the street resurfacing project. We had to move to the third bidder for that project and we will be modifying their contract.
- ii. The Village Engineer already reported on Items B & C.
- iii. Item D – Zoning relief for 947 Mannheim already approved by the zoning commission for an outdoor patio.
- iv. Item E – We are working through the insurance renewal, which we plan to bring back in October or November, part will be updating our cyber policies. Currently working with insurance and IT to get those updated. I anticipate those appearing prior to the renewal.

Presentation

Unfinished Business

None.

Public Comment

Madeline McGhee – Peter you mentioned a Cosmopolitan Room on 25th Avenue, what is that? Peter and Mayor - It is an eating establishment on Mannheim (corrected by the mayor). **McGhee** – Where would that be located? **Peter** – across the street from Burger King at 243 Mannheim. **McGhee** – Okay because you said 25th Avenue. **Peter** – I made a mistake.

Adjournment

Mayor Harvey requested a motion to adjourn the Committee of The Whole. Motion made by Trustee Delgado seconded by Trustee Ciavattone to adjourn the meeting. Upon a voice vote, the motion carried unanimously. Mayor Harvey declared the meeting adjourned, with no further business to come before this Board, this meeting stands adjourned at 3:54p.m.

Respectfully submitted,

Janel Moreland
Village Clerk