

**VILLAGE OF BELLWOOD
COMMITTEE OF THE WHOLE MEETING MINUTES
April 10, 2023**

The Village of Bellwood conducted a Committee of the Whole meeting on Monday, April 10, 2023, at 3:30p.m. in the Village Board Room at 3200 Washington Boulevard, Bellwood, IL. 60104-1984.

Call to Order

The Committee of the Whole meeting of the Board of Trustees of the Village of Bellwood was called to order by Mayor Harvey at 3:30 p.m. on Monday, April 10, 2023.

Roll Call

Those in attendance were Mayor Harvey, Clerk Janel Moreland, Trustees Ciavattone, Boston, Holman, Robinson, Delgado, Nightengale, Willie Norfleet (Finance), Attorney Michael Castaldo.

1. Pledge of Allegiance
2. Approve Minutes of last Committee of a Whole Meeting
3. Approve Agenda for Committee of a Whole Meeting
4. Trustee Committee Reports
 - a. Public Works – Trustee Ciavattone, Chairman; Trustee Delgado, Member
 - b. Community Development – Trustee Boston, Chairman; Trustee Robinson, Member
 - c. Quality of Life - Trustee Holman, Chairman; Trustee Boston, Member
 - d. Administration – Trustee Robinson, Chairman; Trustee Ciavattone
 - e. Public Safety – Trustee Delgado, Chairman; Trustee Nightengale, Member
 - f. Finance – Trustee Nightengale, Chairman; Trustee Holman, Member
 - g. Ad Hoc Committees – Traffic Safety
5. Department Head Reports
 - a. Economic Development
 - i. Capital Project
 - ii. Developmental Projects
 - b. Finance Director/Comptroller
 - i. Utility Collection Billing and collection Status
 - ii. Payments of Bills
 - iii. Review of Revenue and Investments
 - iv. Inventory
 - v. Bidding
 - c. Police Department – Police Chief
 - d. Fire Department – Fire Chief
 - e. Director of Public Works
 - i. Street Department
 - ii. Water Department
 - f. Village Engineer
 - g. Building Commissioner
 - h. Director of Human Resources
 - i. Village Attorney/Corporation Counsel
 - i. Litigation (item to be reported on in executive session if required)
 - ii. Contract negotiations (item to be reported on in executive session if required), and
 - iii. Pending legal matters.
6. Clerk’s Report – Per Mayor Harvey & Attorney Castaldo, removed from agenda
7. Mayor’s Report
8. New Business – Discussion/Agenda Items for upcoming board meeting
9. Unfinished Business
10. Public Comment
11. Adjournment

Mayor Harvey requested a motion to approve the agenda for the April 10, 2023, COW meeting. Trustee Robinson made a motion and Trustee Delgado seconded to accept the agenda of the regular COW meeting.

All were in favor of the agenda for the April 10, 2023 meeting:

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Mayor Harvey requested a motion to approve the minutes of the March 13, 2023, regular COW meeting. Trustee Boston made a motion and Trustee Nightengale seconded to accept the minutes of the last regular COW meeting.

All were in favor for acceptance of the March 13, 2023 regular COW meeting minutes:

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Committee Reports

Trustee Ciavattone: regular report

Trustee Boston: regular report

Trustee Holman: regular report

Trustee Robinson: regular report

Trustee Delgado: regular report

Trustee Nightengale: regular report

Ad Hoc: no report

Department Head Reports

Economic Development

Peter Tsois reported the following:

- i. Projects moving along. The Quick Trip ribbon ceremony, trying to organize it with them and Derrick Baker. It will be on May 17th.
- ii. St. Charles redevelopment project is moving along. Waiting on developer's financial commitments. Land acquisitions on St. Charles Road.
- iii. Initiative in Springfield to have a brand-new tax classification. If you build a brand-new single-family home, it will be a different classification. This should happen sometime in May and people can take advantage of this initiative.

Finance Director/Comptroller

Willie Norfleet reported the following:

- i. Utility billing consistent, slightly higher than the last few months. Doing well in collection. It is stable and consistent.
- ii. Bill paying-we're paying all of our bills as they come in. Bill paying on target. We have good resources to pay our bills.
- iii. Resources in terms of revenue is going pretty well. We are earning a little bit more interest than before with investments. We adjusted some things and resources are here to help build interest.

Police Department

Chief Allen reported the following:

- i. We have one police officer in the Chicago Police Academy graduating pretty soon. Two new officers passed the power test and will be starting the academy on May 1st.
- ii. The speed radars are up around town and look great. I appreciate you and the board's approval. That's going to help us out tremendously.
- iii. I will be there at the Shred Day event this weekend.
- iv. Louisville had a mass shooting. One of the officers got shot in the head. He was ten days out of the academy. Keep him and the other victims in your prayers.

Fire Department

Chief Dombek reported the following:

- i. Not too much to report. We are staffed and healthy.
- ii. Call volume is a little slower than last year. It was a record year for us.
- iii. The fire department staff was able to deliver a healthy baby girl last week.

Director of Public Works

Assistant Superintendent Arnie Brown reported in the absence of Marty Walker the following:

- i. The sewer televising is done on the west end of town. That data is now being analyzed and we will have a full report next week.

- ii. Yard waste and branches began last week. Again, there are no stickers for the bags. Must be in a biodegradable bag.
- iii. Clean up week is May 1-5th. We will pick up most garbage except for construction material. Appliances, electronics and tires will be picked up as well.
- iv. The meter replacement program, they have installed over 1500 meters so far. They do have seven installers out there. They are on target and will be able to complete the project within six months.

Village Engineer

Chuck Hodges from Hancock Engineering reported the following:

- i. We have not items appearing on the upcoming board meeting agenda.
- ii. Design Engineering – 24th Avenue Street resurfacing project is complete and a bid opening date has been scheduled for Wednesday, April 26th at 10am.
- iii. St. Charles Road Street Resurfacing Project – We’ve completed our topographical survey of the area located west of Mannheim Road. Plans and specifications are being prepared and should be completed and forwarded to IDOT for their review during the month of May.
- iv. 2023 Sidewalk Replacement Program – The goal is to receive bids during the first week of May. We’re targeting two phases of construction this year; once during the summer and again during the fall months. The people who are paying won’t have a long wait.
- v. Construction/Construction Engineering – Harrison Street Resurfacing Project (JA Johnson Paving) is underway with improvements being constructed between Bellwood Avenue and 25th Avenue, beginning with curb, sidewalk and driveway pavement removal.
- vi. Eastern Avenue Street Resurfacing Project – (A Lamp Concrete Construction Co.) is underway with improvements being constructed between Harrison Street and Madison Street beginning with curb, sidewalk and driveway pavement removal.
- vii. Grant Applications – CDBG application was submitted on March 17th and the targeted project consists of improving local alleys:
 - a. Alley shared in the 1000 block between Bellwood Avenue and Bohland Avenue
 - b. Alley shared in the 1100 block between 32nd Avenue and 31st Avenue
- viii. Cook County invest in Cook Program application was submitted on March 17th and the target project consists of improving Maywood Drive from 25th Avenue to the east village limits. A formal interview will be conducted tomorrow for this application.
 - i. Mayor – is there was any input on the Madison grant from 22nd back to Bellwood Avenue. It was congressional. Chuck - we haven’t heard anything back in his office. Mayor – we would like to get the rest of Madison Street done and we have a grant to get it done. On 24th the re-pavement project, were you able to contact the residents that have those driveways? Chuck- I haven’t heard anything back from those residents. Mayor – Trustees you all don’t know about thirty years ago, on 24th street there are aprons from the curb to the sidewalk that are there but no driveway that goes from sidewalk to rear of the residents. Since we’re doing pavement project the question is, are we taking out the apron and putting sod there because the aprons shouldn’t be there and its actually village property. We’re trying to reach those residents to tell them that the aprons won’t be there anymore because it’s more cost to the village of Bellwood to leave them there in that manner, even though some people have been parking there for 25, 35, 40 years. Trustee Boston – Have we sent them a letter? Chuck – We haven’t gone that far but we can try that or even a door hanger. Mayor – can we send a letter to the residents about this? Marty – yes.

Building Commissioner

Jim Stock reported the following:

- i. Issued permit for Aldi to do remodel of the store. Have not come in with permit for repaving of parking lot.
- ii. We did final inspection on Quick Trip building this morning. Need to fix plumbing lines and will receive a temporary occupancy on the 17th of this month for employees to do stocking.
- iii. Landscaping will start.
- iv. Opening pushed back to May 18th.
- v. Senior building moving along. Sod to begin sometime this month.
- vi. Just got the revised plans for the women center non-profit at 401-405 25th on the corner of Oak Street. We gave a conditional use to several years ago. It took her a while to get the funding.

Director of Human Resources

Tonita LeShore reported the following:

- i. Ceda will be here on April 27th from 9am-3pm for those residents that are looking to insulate their homes or replace furnaces.

- ii. On April 14th student summer applications.

BOEM–

Mike Sabel reported the following:

- i. We participated in Cheryl Walsh funeral who use to work in police records department.
- ii. We assisted the police department with street racers.

Village Clerk - The Village Clerk Report has been removed from the COW Agenda and the Clerk was not asked to report.

Mayor

Mayor Harvey reported the following:

- i. Neighborhood Scholarship Watch extended the date because the deadline was the 15th and they meet on the 17th to award the winners of the scholarship.
- ii. This past weekend there were a couple of easter egg hunts one at Stevenson and Sharps Park.
- iii. On Good Friday we assisted World Deliverance Church who reenacted the crucifixion of Christ and did a parade.
- iv. Last week we met with cook county assessor Fritz Kaegi, myself, Peter, Aric and Tonita. It's time to reevaluate our property. We're going to do a townhall meeting and Neighborhood Watch Meeting where they will come in and talk to the residents about receiving their exemptions.
- v. Water meter project is moving right along. The Village is going to take care of the cost for any residents that need work done to install the meter as long as it's not extreme. Some residents may have to pay something if they have straight pipe
- vi. April 15th is the Speaker of the House annual shred day event here at the Village Hall of Bellwood. You can bring two bag fulls, one loop hole is they didn't say how big the bags can be.

New Businesses

Attorney Castaldo reported the following:

Several items that will appear on the agenda for next Wednesday.

- i. The Greenest Region Compact. We had an opportunity that exist and the village adoption of this program.
- ii. The Pace Bus Program – We're required to adopt certain certifications related to the program to maintain compliance.
- iii. Review of all litigations. They are in dropbox for your review.
- iv. Barry's Landscape maintenance. Adopt the renew contract for the landscaping and maintenance.

Unfinished Business

None.

Public Comment

Mayor Harvey requested a motion to open the floor for Public Comment. Trustee Ciavattone made a motion and Trustee Boston seconded to open the floor for public comment.

All Trustees were in favor to open the floor. Upon a voice vote, the motion carried unanimously. Mayor Harvey declared the floor for public comment open.

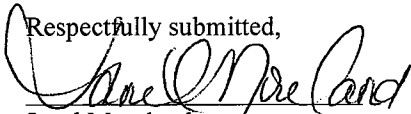
Hearing no Public Comment – Mayor Harvey asked for a motion to close the floor for Public Comment. Trustee Boston made a motion and Trustee Ciavattone seconded to close the floor for public comment.

All Trustees were in favor to close the floor. Upon a voice vote, the motion carried unanimously. Mayor Harvey declared the floor for public comment closed.

Adjournment

Mayor Harvey requested a motion to adjourn the Committee of The Whole. Motion made by Trustee Holman seconded by Trustee Boston to adjourn the meeting. Upon a voice vote, the motion carried unanimously. Mayor Harvey declared the meeting adjourned, with no further business to come before this Board, this meeting stands adjourned at 4:04p.m.

Respectfully submitted,



Janel Moreland
Village Clerk