

**VILLAGE OF BELLWOOD
COMMITTEE OF THE WHOLE MEETING MINUTES
February 14, 2022**

The Village of Bellwood conducted a Committee of the Whole meeting on Monday, February 14, 2022 at 3:30p.m. in the Village Board Room at 3200 Washington Boulevard, Bellwood, IL. 60104-1984.

Call to Order

The Committee of the Whole meeting of the Board of Trustees of the Village of Bellwood was called to order by Mayor Harvey at 3:30 p.m. on Monday, February 14, 2022.

Roll Call

Those in attendance were Mayor Harvey, Clerk Janel Moreland, Trustees Ciavattone, Boston, Holman, Robinson, Delgado, Nightengale, Willie Norfleet (Finance), Attorney Michael Castaldo.

1. Pledge of Allegiance
2. Approve Minutes of last Committee of a Whole Meeting
3. Approve Agenda for Committee of a Whole Meeting
4. Trustee Committee Reports
 - a. Public Works – Trustee Ciavattone, Chairman; Trustee Delgado, Member
 - b. Community Development – Trustee Boston, Chairman; Trustee Robinson, Member
 - c. Quality of Life - Trustee Holman, Chairman; Trustee Boston, Member
 - d. Administration – Trustee Robinson, Chairman; Trustee Ciavattone
 - e. Public Safety – Trustee Delgado, Chairman; Trustee Nightengale, Member
 - f. Finance – Trustee Nightengale, Chairman; Trustee Holman, Member
 - g. Ad Hoc Committees – Traffic Safety
5. Department Head Reports
 - a. Economic Development
 - i. Capital Project
 - ii. Developmental Projects
 - b. Finance Director/Comptroller
 - i. Utility Collection Billing and collection Status
 - ii. Payments of Bills
 - iii. Review of Revenue and Investments
 - iv. Inventory
 - v. Bidding
 - c. Police Department – Police Chief
 - d. Fire Department – Fire Chief
 - e. Director of Public Works
 - i. Street Department
 - ii. Water Department
 - f. Village Engineer
 - g. Building Commissioner
 - h. Director of Human Resources
 - i. Village Attorney/Corporation Counsel
 - i. Litigation (item to be reported on in executive session if required)
 - ii. Contract negotiations (item to be reported on in executive session if required), and
 - iii. Pending legal matters.
6. Clerk's Report – Per Mayor Harvey & Attorney Castaldo, removed from agenda
7. Mayor's Report
8. New Business – Discussion/Agenda Items for upcoming board meeting
9. Unfinished Business
10. Public Comment
11. Adjournment

Mayor Harvey requested a motion to approve the agenda for the February 14, 2022, COW meeting. Trustee Holman made a motion and Trustee Delgado seconded to accept the agenda of the last regular COW meeting.

The result of the roll call vote is as follows:

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Mayor Harvey requested a motion to approve the minutes of the January 10, 2021, regular COW meeting. Trustee Robinson made a motion and Trustee Boston seconded to accept the minutes of the last regular COW meeting.

The result of the roll call vote is as follows:

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Committee Reports

Trustee Ciavattone: regular report

Trustee Boston: regular report

Trustee Holman: regular report

Trustee Robinson: regular report

Trustee Delgado: regular report

Trustee Nightengale: regular report

Ad Hoc: no report

Department Head Reports

Economic Development

Peter Tsolis reported the following:

- i. From the New Business Agenda, the Economic Development recommends Items A, E, I and J.
- ii. Item A is an agreement with Acia Financial Advisors for bond related deals and we use their agreement every so often for bond issues.
- iii. Item E, The TIF reports have been presented and we will be filing those passed by the board. Our TIFs are doing incredibly well. We file those with the county and state.
- iv. Items I & J are 6b tax incentives for industrial properties in the village. 2700 Van Buren is Richard's Graphics. They're seeking some relief during their financial crisis in their industry. 1023 Cernan Drive was a vacancy credit. This will be adding value to building. We recommend the passage of those.
- v. Quik Trip Project, as it relates to the Nicor disconnect issues those were all resolved as of Friday. They're applying for the demolition permit with Cook County. When all five buildings are demolished then the new Quik Trip building will be going up that's ten to fifteen days depending on how long it takes the county to issue the permits.
- vi. I met with the new tenant of the Duke building, they anticipate a move in date sometime this spring.
- vii. All of the other developments are moving along as well. We will bring those to your attention if necessary to do so. We're getting more phone calls for industrial business but we can't find enough space to accommodate them. I just got off the phone with one this afternoon.
- viii. Ron Kolimas the Village Finance Director from 2010-2018 passed away two weeks ago at the age of seventy-four. He always asked about Bellwood. He will be greatly missed.

Finance Director/Comptroller

Willie Norfleet reported the following:

- i. Utility billing has gone out, as well as compared to last year this same period in time our delinquencies is about a hundred thousand more. However, our year-to-date collections compared to last year this same time went up about two hundred thirty thousand dollars. We're doing very well, holding steady. It's almost business as usual. We're doing very well.
- ii. The bill paying that we have for the month of January, we paid 2.4 million dollars in bills and essentially the General Fund is \$1.4 million by itself and the others make up the difference. We do have the cash flow to pay our bills and we're doing very well.
- iii. We will find out that General Fund will end with a positive balance. It's doing very well.

Police Department

Chief Allen reported the following:

- i. We currently have three officers in the academy, they're doing well, I checked on them the other day. We have three more that are ready to go to the academy. We have two officers on the streets that are currently in the Field Training Officer program, they're doing very well also.

- ii. I'm conducting about four background checks then that will complete our list. Hopefully, we can start a new list in this coming year with permission.
- iii. I'm currently applying for a grant for mobile data terminals in our cars we can get those updated because they're about eight years old.

Fire Department

Chief Dombek reported the following:

- i. We will be requesting to have a new firefighter sworn in at the board meeting this month.

Director of Public Works

Marty Walker reported the following:

- i. Just a couple of things from the Public Works Department – We do have Leak Detection in town there are a couple of leaks in town that we're trying to find, so they will be in town until we find those leaks. We will fix them when we can.
- ii. We also have two tree crews in town on the middle section and east end.

Village Engineer

Chuck Hodges reported the following:

- i. We just have two items that we're asking to appear on the village's agenda.
- ii. One being a Resolution authorizing the village to submit an application to the Cook County Development Block Program. We're going to submit the application in the amount of \$385,000 to improve 24th Avenue from Madison Street to Washington Blvd.
- iii. The second item is a Resolution designating Harrison Street from 25th Avenue to Bellwood Avenue as a collector route. The speed limit will be 25 miles and hour. Once this is in place it will help secure funding from IDOT lamp pole? local agency.
- iv. Question by Trustee Boston: What is the speed limit right now? Chuck Hodges: it is 20 miles an hour under the lamp pole? program the speed limit can not go under 25 miles per hour.

Building Commissioner

Jim Stock reported the following:

- i. As Peter indicated the Duke project is well on the way, expect to be completed with their portion of it within the next two to three weeks. We can finish up the inspections for building and civil with Hancock Engineering. Their tenant Pure Foods is under construction the permits are ready to be picked up so they can begin construction with that.
- ii. The MWRD Detention Pond is on schedule and looking toward being done by late July early August. We're working with them to make sure all of the inspections we need to do are done.

Director of Human Resources

Tonita LeShore was Absent and there was no report from Human Resources.

BOEM

Mike Sabel reported the following:

- i. We assisted the Water Department on a water main break on Mannheim Road.
- ii. We also assisted the Police and Fire department on a couple of fires that we had in town.

Village Clerk - The Village Clerk Report has been removed from the COW Agenda and the Clerk was not asked to report.

Mayor

Mayor Harvey reported the following:

- i. Thank the department heads and board for the tremendous job done in 2021.
- ii. We have a lot of projects coming down the pipe and we're gonna keep working.
- iii. Happy Valentine's Day everyone. Show your loved one, whoever that may be that you love and appreciate them.

New Business

Attorney Castaldo reported the following:

- i. Several items will appear on the consent agenda for Wednesday. Several items have been reported on. I will go through the agenda as it appears before you on the Committee of Whole Agenda. Most items have been updated in Drop Box, there were a couple of last minute additions I will touch on.

Item A – Was reported on.

Item B – Approves the lowest responsible bidder for the watermain relocation project we did approve not to exceed previously. The village was not completely happy with the way the bids came in, so we did go out to seek additional proposals, which we were able to secure a low proposal from Ed Weathersby.

Item C – Was reported on. There is an ordinance in the village code adopting a speed limit of 30 mph but somewhere along the line it got dropped to 20mph and it will be set at 25mph and as a collector route.

Item D – Update the personnel code for lactation policy.

Item E – Was already reported on.

Item F – Recall we've been working through the presale inspection ordinance. I'm happy to report that nearly all request consented to the inspection. We did review those. One instance where there was a person didn't consent to the inspection that resulted in a zero fee but there are still cost associated with processing. This amendment to the village code break downs the fee for processing and the actual inspection. The cost for the inspection is fifty dollars, that's what we pay. It's \$125 for processing and \$50 for inspection but that varies commercial inspections are a little bit more.

Item G – Was reported on.

Item H – Is not going to be on the agenda for this month. IML recommend to municipalities and local government to update their policy. There were a few issues, we are working through that and will get those on the agenda as recommended by the Illinois Municipal League.

Item I – Already reported on.

Item J – Already reported on.

- I would also like to report that we did receive an offer on 130 49th Avenue the asking price was \$369,000 the offer came in at \$380,000 very pleased with that. We do have that on the board Wednesday for approval. This is the 4901 St. Charles Road which we declared surplus property a few years back. Did previously approve those for two single family homes those have been listed with the MLS. We have received a signed contract, so you will have that contract on Wednesday for approval.

Unfinished Business

None.

Public Comment

Madeline McGhee – At the last meeting Castaldo mentioned about the scooters. How does that work?

Atty Castaldo – Bird Scooters. I believe that is a scooter project that will be like the city electric scooters and bikes to ride throughout the village for access to people.

Madeline McGhee – Would that take lanes away from the cars driving? Like on Washington Blvd. we have two lanes for cars. Would that take one of the lanes for the scooters?

Atty Castaldo – It would be much the same as a bicycle, so it would not be taking away lanes from vehicles. We don't have designated lanes in the village for bikes. They would have to stay to the side according to the motor vehicle code.

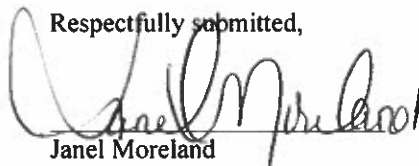
Madeline McGhee – So there won't be any altering to the lanes?

Atty Castaldo – I don't believe there will be any altering to the lanes.

Adjournment

Mayor Harvey requested a motion to adjourn the Committee of The Whole. Motion made by Trustee Delgado seconded by Trustee Holman to adjourn the meeting. Upon a voice vote, the motion carried unanimously. Mayor Harvey declared the meeting adjourned, with no further business to come before this Board, this meeting stands adjourned at 3:49p.m.

Respectfully submitted,



Janel Moreland
Village Clerk