

**VILLAGE OF BELLWOOD
COMMITTEE OF THE WHOLE MEETING MINUTES
February 13, 2023**

The Village of Bellwood conducted a Committee of the Whole meeting on Monday, February 13, 2023, at 3:30p.m. in the Village Board Room at 3200 Washington Boulevard, Bellwood, IL. 60104-1984.

Call to Order

The Committee of the Whole meeting of the Board of Trustees of the Village of Bellwood was called to order by Mayor Harvey at 3:30 p.m. on Monday, February 13, 2023.

Roll Call

Those in attendance were Mayor Harvey, Clerk Janel Moreland, Trustees Ciavattone, Boston, Holman, Robinson, Delgado, Nightengale, Willie Norfleet (Finance), Attorney Michael Castaldo.

1. Pledge of Allegiance
2. Approve Minutes of last Committee of a Whole Meeting
3. Approve Agenda for Committee of a Whole Meeting
4. Trustee Committee Reports
 - a. Public Works – Trustee Ciavattone, Chairman; Trustee Delgado, Member
 - b. Community Development – Trustee Boston, Chairman; Trustee Robinson, Member
 - c. Quality of Life - Trustee Holman, Chairman; Trustee Boston, Member
 - d. Administration – Trustee Robinson, Chairman; Trustee Ciavattone
 - e. Public Safety – Trustee Delgado, Chairman; Trustee Nightengale, Member
 - f. Finance – Trustee Nightengale, Chairman; Trustee Holman, Member
 - g. Ad Hoc Committees – Traffic Safety
5. Department Head Reports
 - a. Economic Development
 - i. Capital Project
 - ii. Developmental Projects
 - b. Finance Director/Comptroller
 - i. Utility Collection Billing and collection Status
 - ii. Payments of Bills
 - iii. Review of Revenue and Investments
 - iv. Inventory
 - v. Bidding
 - c. Police Department – Police Chief
 - d. Fire Department – Fire Chief
 - e. Director of Public Works
 - i. Street Department
 - ii. Water Department
 - f. Village Engineer
 - g. Building Commissioner
 - h. Director of Human Resources
 - i. Village Attorney/Corporation Counsel
 - i. Litigation (item to be reported on in executive session if required)
 - ii. Contract negotiations (item to be reported on in executive session if required), and
 - iii. Pending legal matters.
6. Clerk's Report – Per Mayor Harvey & Attorney Castaldo, removed from agenda.
7. Mayor's Report
8. New Business – Discussion/Agenda Items for upcoming board meeting
9. Unfinished Business
10. Public Comment
11. Adjournment

Approval of Agenda

Mayor Harvey requested a motion to approve the agenda for the February 13, 2023, COW meeting. Trustee Robinson made a motion and Trustee Delgado seconded to accept the agenda of the regular COW meeting. Upon a voice vote, the motion carried unanimously.

Approval of Minutes:

Mayor Harvey requested a motion to approve the minutes of the January 9, 2023, regular COW meeting. Trustee Boston made a motion and Trustee Ciavattone seconded to accept the minutes of the last regular COW meeting. Upon a voice vote, the motion carried unanimously.

Committee Reports

Trustee Ciavattone: regular report

Trustee Boston: regular report

Trustee Holman: regular report

Trustee Robinson: regular report

Trustee Delgado: regular report

Trustee Nightengale: regular report

Ad Hoc: no report

Department Head Reports

Economic Development

Peter Tsois reported the following:

- i. Recommending Items D & F for approval this afternoon. Agreement with Appraisal company called Valbridge to appraise properties in Bellwood.
- ii. Continuation of agreement with Bird Rides, extension of last year.
- iii. We received a grant in the amount of \$12million dollars for redevelopment of St. Charles Road making it the downtown Bellwood. The grant is for infrastructure.
- iv. Developers finalized their financial commitment for developments they want to see on St. Charles Road streets 27th & 28th Avenue.
- v. That brings the total of monies received from Springfield to approximately \$19.3 million dollars received.

Finance Director/Comptroller

Willie Norfleet reported the following:

- i. Utility billing collection is stable. Billing is approximately \$100K less than last year December and our collection is likewise less because our billing is less.
- ii. We will end this year with a positive balance in water, sewer, and garbage fund.
- iii. Payment of bills, approximately \$2million being paid out. On a financial note, were ending our year with a very positive balance in terms of revenue exceeding our expenditures with every fund that we have.
- iv. Review of revenue and investments we have a positive balance. Last year we had \$35 million and this year we're ending with \$38 million, so we gained approximately \$3 million dollars. Some of that is due to the \$1.2 million we received from the America Rescue Plan Act.

Police Department

Chief Allen reported the following:

- i. We have one item on the consent agenda, Item D, which is for computers for squad car. The other ones are nine years old.
- ii. We have one officer in the Chicago Police Academy.
- iii. Developing new banners for our lobby and recruitment process, replacing a couple of pictures.
- iv. Doing background checks on three new police officers.
- v. 2023 department photo

Fire Department

Chief Dombek reported the following:

- i. One of our firefighters had a baby boy.
- ii. We have several technicians trained to install child safety seats. It's really complicated.
- iii. Holding CPR Classes, the first Saturday of even number months. We're sending five more to get trained as CPR instructors.

BOEM

Mike Sabel reported the following:

- i. We have one new member that has been approved and working out very well and she is also a Bellwood Resident.

Village Engineer

Chuck Hodges from Hancock Engineering reported the following:

- i. On the agenda is approval of a Joint Funding Agreement for State Let Construction Work between the village of Bellwood and the State of Illinois on Harrison Street Resurfacing Project.
- ii. In conjunction with the State Let Agreement, is approval of a resolution approving the Local Public Agency Agreement for Federal Participation to be entered into by the village of Bellwood and the Illinois Department of Transportation.
- iii. Lastly, approval of the Local Public Agency Engineering Services Agreement between the Village of Bellwood and Hancock Engineering Company for Work Proposed on the Harrison Street Resurfacing Project.

Director of Public Works

Marty Walker was absent and there was no report from the Public Works Department.

Building Commissioner

Jim Stock reported the following:

- i. The Senior building is progressing. They are framing on the second and third floors, should have roof done, the structure was done last week.
- ii. 1040 25th Quik Trip is on schedule to be done by March 20th and have a grand opening on the 25th of April.
- iii. One item on the consent agenda, the agreement for Cook County Health to do our inspections.

Director of Human Resources

Tonita LeShore reported the following.

- i. HR completed interviews for Meter Reader and Public Service Dept. We are in the process of getting those individuals hired for those positions.
- ii. I completed applications for grant funding for the village.

Village Clerk - The Village Clerk Report has been removed from the COW Agenda and the Clerk was not asked to report.

Mayor

Mayor Harvey reported the following:

- i. I'll keep it brief because I know we have a board meeting and I'll report on majority of the stuff at the board meeting.
- ii. Thanks to the department heads who contributed to the budget and staying on task and watching your budget as if it's your own check book. I know you all are currently working on the budget for this year. Thanks to the entire board.

New Businesses

Attorney Castaldo reported the following:

A couple of items that haven't been reported on as of yet.

- i. Item C - comes from Department of Human Resources it's a Cross Community Climate Collaborative. Looking to pass a resolution in support of that. Programming for the Village to obtain additional grant funding.
- ii. There's also a settlement litigation counsel recommended settlement from a couple of lawsuits. We didn't finalize the agreement on one of the lawsuits. The lawsuit that's in front of you today is a proposed settlement. It is a fair settlement to the village. We are recommending that. We will bring another settlement to you. We reached a settlement amount with the Soto case. It will be on the March agenda. The amount of that settlement is such that to further litigate that would cost more than the value. We are recommending the Flagg Settlement today. Any questions.....

Unfinished Business

None.

Public Comment

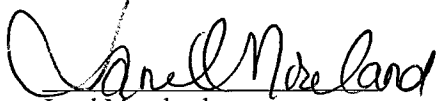
Mayor Harvey requested a motion to open the floor for Public Comment. Trustee Ciavattone made a motion and Trustee Boston seconded to open the floor for public comment. All Trustees were in favor to open the floor. Upon a voice vote, the motion carried unanimously. Mayor Harvey declared the floor for public comment open.

Hearing no Public Comment – Mayor Harvey asked for a motion to close the floor for Public Comment. Trustee Ciavattone made a motion and Trustee Holman seconded to close the floor for public comment. All Trustees were in favor to close the floor. Upon a voice vote, the motion carried unanimously. Mayor Harvey declared the floor for public comment closed.

Adjournment

Mayor Harvey requested a motion to adjourn the Committee of The Whole. Motion made by Trustee Boston seconded by Trustee Delgado to adjourn the meeting. Upon a voice vote, the motion carried unanimously. Mayor Harvey declared the meeting adjourned, with no further business to come before this Board, this meeting stands adjourned at 3:46p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Janel Moreland". The signature is fluid and cursive, with the first name "Janel" and last name "Moreland" clearly distinguishable.

Janel Moreland
Village Clerk